



DC HIV Prevention Community Planning Group			Meeting Minutes
GROUP	HIV Prevention Community Planning Group		
MEETING TITLE/TYPE	Full HPCPG Meeting		
DATE / TIME	October 21, 2010	5:30 pm – 8:00 pm	
LOCATION/ROOM	HAHSTA, 64 New York Avenue NE, Fifth Floor Conference Room		

ATTENDEES/ROLL CALL: 15 voting members were present

Member	Present	Absent	Member	Present	Absent
Melina, Afzal	x		Michael Pryor, APRA		x
Kristen Degan, Alt.		x	Richard Rice, MA	x	
Natalia Averett	x		Laureen Lynch-Ryan, Alt.		x
Susan M. Blake, Ph.D.	x		Nestor Rocha	x	
Mark Baker	x		Ron Simmons	x	
Chris Bryant	x		Ken Pettigrew, Alt.		x
Cyndee Clay	x		Hazel V. Smith		x
Debbie McMillian, Alt.		x	Rev. Dana Tolliver	x	
Manuel Diaz-Ramirez		x	Isaiah Webster III	x	
Calvin Gerald	x		Pernell Williams	x	
Ronald Harris		x	Farima Camara, Alt.		x
Daniel O'Neill		x	Zenovia Wright		x
David Mariner, Alt.		x	A. Toni Young	x	
Anadia (Sharmus) Outlaw		x	Kehinde Hall, Alt.	x	
			Terrence L. Young	x	
<b>HAHSTA Staff</b>					
Tiffany West –Ojo, Donald Babb,					
<b>Guests</b>					
Ron Swanda					

AGENDA	
Item	Discussion
Call to Order	The Meeting was called to order at 5:40 p.m.
Approval of Agenda	A motion to approve the agenda was made by Terrence Young. It was seconded by Natalia Averett.  The agenda was approved by unanimous consent.
Approval of Minutes	A motion to approve the July and August minutes was made by Richard Rice. It was seconded by Isaiah Webster.  <b>Vote:</b> 13-In favor, 0-Opposed 2-Abstentions The minutes were approved.
CSA Update	Tiffany West-Ojo informed the group that the Strategic Information Bureau will have the final draft of the CSA completed by November 11, 2010.

	<p>Ms. West-Ojo explained that there was a delay due to staff shortage and she extended an apology to the group for the delay. The Bureau is still having some difficulties condensing and re-formatting the data.</p> <p>Melina Afzal asked if there is still time to send feedback for incorporation into the CSA document. Ms. West-Ojo encouraged the group to continue to send feedback pertaining to data, no later than Wednesday, October 28, 2010, through the same communication channels as before.</p>
<p><b>HAHSTA Report</b></p>	<p><b>HAHSTA New Funding Application to CDC for Prevention Planning</b></p> <p>Nestor Rocha informed the group of HAHSTA's successful application for CDC funds to develop an Enhanced Prevention Plan for the District. He pointed the group to the handout on the grant (<a href="#">see Page 6 below</a>), which states that HAHSTA has received approximately 1 million dollars for a one year grant from the CDC for which the 12 jurisdictions with the most people living with HIV/AIDS could apply. He encouraged members to look for opportunities to help shape the Enhanced Prevention Plan.</p> <p>Ron Swanda asked what is the difference between the Enhanced Prevention Plan and the Prevention Plan. Mr. Rocha explained that the Enhanced Prevention Plan is an additional effort, not a replacement for the current Plan, HAHSTA will look to get experts, including CPG representatives, to help shape the plan. The process to solicit expertise has not started.</p> <p>Pernell Williams asked if HAHSTA might consider funding for vaccine research. Donald Babb explained that the RFA has a list of twelve (12) interventions that must be used and a number of additional options and vaccine research is not one of the interventions.</p> <p>Toni Young strongly encouraged members to read the National AIDS Strategy Implementation Plan. The document serves as a roadmap for the CPG. It encourages jurisdictions to create a plan suitable for their population.</p> <p><b>HAHSTA Prevention RFA Results</b></p> <p>Mr. Rocha informed the members that the new prevention grants funded with HAHSTA's grant from the CDC are set to start up in January, 2011. HAHSTA distributed a table listing the programs that will be funded, by population (<a href="#">see Page 7 below</a>).</p> <p><b>HPCPG Members Participation in HPLS</b></p> <p>The 2010 HIV Prevention Leadership Summit (HPLS) will be held in Washington, D.C.; December 12-15 at the Marriott Wardman Park hotel in Woodley Park and HAHSTA is heading the Host Committee. Travel was built into the budget for a couple of people to attend the summit. However, since the summit will be held here in the District, HAHSTA is able to cover registration costs for five or six members. Members that are interested in attending should e-mail Donald Babb of their interest by Monday, October 25, 2010. The criteria for selection have not been established yet.</p> <p>HPCPG members will have to pay the \$300 for registration and get reimbursed.</p>

	<p>Early registration ends on November 12, 2010, thereafter registration is \$350. HAHSTA will not cover registration costs for organizations directly funded by the CDC.</p> <p>Members were encouraged to volunteer for the summit which allows for participation for one day free of charge.</p>
<p><b>CPG Calendar Review</b></p>	<p><b>CPG Calendar</b></p> <p>A request was made by Melina Afzal to review the calendar to see where they are and whether they are on track according to the schedule. There was discussion in reference to nominations for the Operations Committee and recruitment for new HPCPG members.</p> <p>One member pointed out that nominations and elections for Community Co-Chair-Elect and for positions on the Operations Committee were scheduled for the next meeting, November 11, which is a holiday and recommended that the meeting moved to another date. .</p> <p><b>Motion #1:</b> Ms. Young made a motion to cancel the November meeting and move all agenda items to the December 9, 2010 meeting, including the vote for community co-chair elect and the operations committee. It was seconded by Natalia Averett.</p> <p><b>Discussion</b></p> <p>The question was called by Cyndee Clay and it was seconded by Isaiah Webster. Ms. Clay withdrew the question and there was no further discussion.</p> <p><b>Vote</b> 11 - In Favor, 2 - Opposed 1 - Abstentions</p> <p>The motion passed</p> <p><b>Motion #2:</b> Ms. Young made a motion to task the chair or its designee with distributing an email requesting nominations, to be submitted electronically, for community co-chair-elect and the operations committee, for a vote to happen on December 9th. It was seconded by Pernell Williams.</p> <p>Mr. Williams asked if it is possible to nominate someone on the day of the vote. Mr. Babb stated that nominations will be accepted on the day of the vote.</p> <p><b>Vote</b> 13 - In Favor 0 - Opposed 1 – Abstentions</p> <p>The motion passed</p> <p>Mr. Simmons asked: when is the deadline for nominees to accept or decline nominations? Donald Babb stated that nominees can accept or decline the nomination prior to or on the day of the vote. He stated the Bylaws do not address whether acceptance of a nomination is required.</p> <p><b>New Member Recruitment</b></p>

	<p>Mr. Babb shared with the group that there will be six vacancies on the CPG committee by April. In addition, 12 members that joined two years ago must submit applications for a new term if they wish to remain on the HPCPG for another two years. The recruitment process for new members is approximately three (3) months. One of the steps in the process entails referral to the Deputy Director of HAHSTA and HAHSTA has the right of refusal.</p> <p>Mr. Babb requested three volunteers to assist him with recruitment. Mark Baker, Pernell Williams and Isaiah Webster volunteered.</p> <p>Mr. Baker asked if the departing members have alternates. Mr. Babb stated that Ron Simmons is the only departing member that had an alternate. The alternate can apply to become a member.</p>
<p><b>Discussion: CPG Individual Membership and Committee Roles</b></p>	<p>Prior to the breakout sessions, Ms. Averett explained to members that the sessions that they were about to participate in was designed to determine the type of committee structure that would work best for the CPG. Members were divided into four groups led by one of the four facilitators as identified below:</p> <p><b>Group #1</b> – Facilitator: Ms. Averett Calvin Gerald, Toni Young, Richard Rice</p> <p><b>Group #2</b> – Facilitator: Ms. Afzal Mark Baker, Ron Simmons, Rev. Dana Tolliver</p> <p><b>Group #3</b> – Facilitator: Susan Blake Isaiah Webster, Pernell Williams, K. Hill</p> <p><b>Group #4</b> – Facilitator: Mr. Rocha Chris Bryant, Cyndee Clay, Terrence Young</p> <p>The groups were asked to answer the following questions.</p> <ol style="list-style-type: none"> <li>1. What do we have to do?</li> <li>2. What do we want to do?</li> <li>3. How should it get done?</li> <li>4. Who should do it?</li> <li>5. How does the CPG as a whole fit into the process?</li> </ol> <p>Following the breakout session, each facilitator presented its group's answers to the questions. As follow-up, it was agreed that each facilitator would send their notes to Sharron Harris, the CPG logistic support contractor, who would compile each group's comments and send them back to the facilitators through Mr. Babb for discussion at the December meeting.</p>
<p><b>Announcements</b></p>	<ol style="list-style-type: none"> <li>1. Ms. Young announced the International AIDS conference will be hosting their first meeting the week of November 25, 2010.</li> <li>2. Mr. Babb announced that Thursday's was Dr. Ron Simmons last day on the HPCPG after serving for six (6) years.</li> <li>3. Mr. Rocha announced the Sub Grantee Forum will be held this year and that a date has not been set.</li> <li>4. Members that are participating in the HIPS candy drive should send an email to Ms. Clay.</li> </ol>



	<ol style="list-style-type: none"><li>5. Mr. Simmons announced that on Saturday, November 13, 2010 Us Helping Us will hold a fundraiser at which it will honor several community people. Ernest Hopkins, Caroline Cheetham and Phillip Parnell are among the honorees.</li><li>6. Mr. Bryant reminded the group that just because a member is silent does not indicate they are intimidated. As a new member, he is fully engaged. Initially he absorbs information; then he formulates his thoughts and presents his views based on understanding the discussion.</li></ol>
<b>Next Steps</b>	<b>Next Steps:</b> <ol style="list-style-type: none"><li>1. Review the CSA Final Draft</li><li>2. Nominations and elections for the Community Co-Chair-Elect and the Operations Committees</li></ol>
<b>Handouts:</b>	<ol style="list-style-type: none"><li>1. Agenda</li><li>2. July 2010 Draft Minutes</li><li>3. August 2010 Draft Minutes</li><li>4. CDC Funding for HAHSTA</li><li>5. HAHSTA Funded Prevention Programs for 2011 , by Target Population</li></ol>

<b>MEETING ADJOURNED</b>	The meeting was adjourned at 7:55 p.m.
<b>NEXT MEETING</b>	December 9, 2010; 5:30 pm – 8:00 p.m. HAHSTA 64 New York Avenue, Washington, DC 5 <sup>th</sup> Floor Conference Room



## **HASTA receives CDC funding for “Enhanced Comprehensive HIV Prevention Planning and Implementation”**

HASTA has received a \$946,403, one-year grant from the CDC under a program for which only the 12 jurisdictions with the most people living with AIDS could apply.

The program is being conducted in two phases. In Phase I, the phase for which HAHSTA has been funded, HAHSTA will develop an enhanced HIV prevention plan and begin the implementation of the plan by February. In Phase II, which will be supported under a separate funding announcement, a subset of the jurisdictions funded under Phase I will be selected, through a competitive process, to further implement their Enhanced Comprehensive HIV Prevention Plans over a two year project period.

The enhanced plan, which will be developed with “intensive guidance” from the CDC and HHS, is intended to identify “the optimal combination of coordinated HIV prevention, care, and treatment services that can maximize the impact of these services on reducing new HIV infections within the jurisdiction,” according to the program announcement.

The enhanced plan will supplement the existing HIV Prevention Plan and address gaps in scope and reach and coordination of HIV prevention, care and treatment services.

HAHSTA will bring together a planning group that will include representation of the HPCPG, the Ryan White Planning Council, prevention and care providers and mental health and substance abuse services, among others, to develop the plan, which is due to the CDC in January.

The plan must include biomedical interventions, such as non-occupational post exposure prophylaxis as well as behavioral interventions (testing; behavioral risk screening followed by risk reduction interventions) and structural interventions (condom distribution; interventions or strategies promoting adherence to antiretroviral medications).

As part of the process of developing the enhanced plan, the planning group will review existing prevention and care strategies, emerging data on risk populations, and gaps in HIV prevention, care and treatment interventions.

Among the activities HAHSTA hopes to implement with the new CDC funding are expansion of routine screening to DC’s Medicaid Managed Care Organizations primary care physicians; expanded free distribution of FC2 female condoms from two to all 8 wards; and behavioral risk screening for HIV positive persons followed by risk reduction interventions.



## HAHSTA funded prevention programs for 2011 using CDC funds, by target population

Funding Area	Grantee
<b>HIV-Positive Individuals</b>	
AA men and women (Healthy Relationships)	Family & Medical Counseling Services
AA MSM (Healthy Relationships)	Us Helping Us
AA women (Sister to Sister, WILLOW)	Washington Hospital Center
AA heterosexuals; Black, Latino and White MSM (Healthy Relationships)	Andromeda
AA Women (Healthy Relationships, CRCS)	The Women's Collective
AA heterosexual men/women, MSM White MSM (Healthy Relationships)	Whitman Walker Clinic
AA Youth (Healthy Relationships)	Metro TeenAIDS
Heterosexuals, Commercial Sex Workers, homeless, transgender (Healthy Relationships, Popular Opinion Leader)	Carl Vogel Center
<b>HIV-Negative or Unknown Status: Prioritized Populations</b>	
IDUs, including sex workers (Syringe exchange)	Bread for the City Prevention Works Family and Medical Helping Individual Prostitutes Survive (HIPS)
AA IDUs (Safety Counts)	Family & Medical Counseling Services
AA women (SISTA)	Family & Medical Counseling Services
AA Young MSM (d-Up!)	Us Helping Us
MSM (Condom distribution)	Andromeda; The DC Center
<b>Special Populations</b>	
AA youth (Social Marketing)	Metro TeenAIDS
Incarcerated and recently released women (SISTA)	Our Place, DC
Deaf Youth (Respect & Making Proud Choices)	Deaf Reach
Latino Heterosexuals (Community Promise)	La Clinica Del Pueblo
Youth/Foster Parents (Parents Matter)	Consortium for Child Welfare
AA Youth (SiHle, Promise, VOICES)	Planned Parenthood
<b>Other grants</b>	
MSM (Condom Distribution among Social Networks)	Andromeda; The Center
Transgender females & males (Drop-In Center; CTR)	Transgender Health Empowerment